

FORWARD PLAN OF KEY DECISIONS

Proposed to be made in the period November 2011 to February 2012

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from November 2011 to February 2012.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

NB: Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact
Katia Richardson on 020 8753 2368 or by e-mail to katia.richardson@lbhf.gov.uk*

Consultation

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, is encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

Reports

Reports will be available on the Council's website (www.lbhf.org.uk) a minimum of 5 working days before the relevant meeting.

Decisions

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

Making your Views Heard

You can comment on any of the items in this Forward Plan by contacting the officer shown in column 6. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) are on the front sheet of each Cabinet agenda.

LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2010/11

Leader:	Councillor Stephen Greenhalgh
Deputy Leader (+Environment and Asset Management):	Councillor Nicholas Botterill
Cabinet Member for Children's Services:	Councillor Helen Binmore
Cabinet Member for Community Care:	Councillor Joe Carlebach
Cabinet Member for Community Engagement:	Councillor Harry Phibbs
Cabinet Member for Housing:	Councillor Andrew Johnson
Cabinet Member for Residents Services:	Councillor Greg Smith
Cabinet Member for Strategy:	Councillor Mark Loveday

LIST OF KEY DECISIONS PROPOSED NOVEMBER 2011 TO FEBRUARY 2012

Where the title bears the suffix (Exempt), the report for this proposed decision is likely to be exempt and full details cannot be published.

New entries are highlighted in yellow.

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected	Consultation Process and Consultees	Officer to Contact	Documents Relevant to Decision
November						
Cabinet	7 Nov 2011	The General Fund Capital Programme, Housing Capital Programme and Revenue Monitoring 2011/12 Month 5 Report seeks approval to changes to the Capital Programme and Revenue Budget.	Leader of the Council	Method of consultation: PSB	Jane West, Gary Ironmonger Tel: 0208 753 1900, Tel: 020 8753 2109 jane.west@lbhf.gov.uk, Gary.Ironmonger@lbhf.gov.uk	Capital Monitoring Report
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: All Departments		Revenue Monitoring Report
Cabinet	7 Nov 2011	Use of 2011/12 HFBP profit share to fund e-services in 2011-12 This report requests approval to use the HFBP profit share to pursue further e-services as part of a wider self serve strategy.	Leader of the Council	Method of consultation: Through EMT and service engagement	Marie Snelling Tel: 020 8753 4288 marie.snelling@lbhf.gov.uk	Self service strategy paper
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Directors, Assistant Directors and Heads of Service		

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Cabinet	7 Nov 2011	<p>Planned preventative maintenance and breakdown repairs of mechanical plant in specialist non-housing properties; planned preventative maintenance for mechanical systems (including air conditioning) 2011-2015</p> <p>Tender Acceptance to appoint contractor to carry out servicing of mechanical plant, day-to-day repairs, inspection and planned maintenance repairs to Non-Housing Properties.</p>	Deputy Leader (+Environment and Asset Management)	Method of consultation: Meetings	<p>Velma Chapman, Pat Nolan</p> <p>Tel: 020 8753 4807, Tel: 020 8753 4516 velma.chapman@lbhf.gov.uk,</p>	None.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client		
Cabinet	7 Nov 2011	<p>Approval of delegated award of Sex and Relationship and Substance Misuse Education Contract</p> <p>To agree delegation of contract award to Cabinet Member.</p>	Cabinet Member for Children's Services	Method of consultation: Youth Partnership Board	<p>Terry Clark</p> <p>Tel: 020 8578 5642 terry.clark@lbhf.gov.uk</p>	Previous Cabinet Members Decision Paper
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Youth Partnership Board		
Cabinet	7 Nov 2011	<p>Earl's Court Redevelopment Project</p> <p>The Council has been exploring the benefits of including the West Kensington</p>	Leader of the Council	Method of consultation: Extensive consultation has been undertaken since 2009 with local residents and stakeholders in a variety of forums and methods.	<p>Mel Barrett, Sarah Lovell</p> <p>Tel: 020 8753 5571 melbourne.barrett@lbhf.gov.uk, sarah.lovell@lbhf.gov.uk</p>	<p>- 18th July Cabinet Report (part exempt)</p> <p>- Earl's Court and West Kensington Opportunity Area,</p>

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		and Gibbs Green estates within the proposed comprehensive redevelopment of Earl's Court and Lillie Bridge depot.				Draft Joint Supplementary Planning Document, First Draft for Public Consultation March 2011
	Reason: Expenditure more than £100,000		Ward(s): North End	Consultees: - Residents of the West Kensington and Gibbs Green estates - Residents of the local area - Local businesses - Local stakeholders		
Cabinet	7 Nov 2011	Social Housing Fraud Paper to outline the strategy to ensure social housing properties are used for those in need and to identify where this funding fits into that strategy, asking for approval for the funds.	Leader of the Council	Method of consultation: Draft report circulated across Housing and Regen Dept and CSD for comments and input. Briefing meeting with Director of Housing and Regeneration.	Geoff Drake geoff.drake@lbhf.gov.uk	None.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Director of Housing and Regeneration EMT		
Cabinet	7 Nov 2011	Nos 5 and 17-31 Carnwath Road, London, SW6 Sale of Council's Freehold Interest in Collaboration with Current Tenants.	Deputy Leader (+Environment and Asset Management)	Method of consultation: Not Applicable	Miles Hooton, Velma Chapman Tel: 020 8753 2835, Tel: 020 8753 4807 Miles.Hooton@lbhf.gov.uk, velma.chapman@lbhf.gov.uk	Not Applicable
	Reason: Expenditure more than		Ward(s): Sands End	Consultees: Not Applicable		

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	£100,000					
Cabinet	7 Nov 2011	Health and safety Audit Programme for Housing and Regeneration.	Cabinet Member for Housing	Method of consultation: n/a	Mel Barrett, Paul Williams	tender submission for health and safety audit
	Reason: Expenditure more than £100,000	This paper outlines the proposed independent health and safety audit programme for the Housing and Regeneration Department, focusing on the main property related legislative requirements with respect to gas, fire, legionella and asbestos safety	Ward(s): All Wards	Consultees: n/a	Tel: 020 8753 4151 melbourne.barrett@lbhf.gov.uk, Paul.Williams@lbhf.gov.uk	
Cabinet	7 Nov 2011	Statutory Compliance Audit	Cabinet Member for Housing	Method of consultation: No resident consultation as this is auditing of HRD processes	Ian Watts	Report from Paul Williams (Head of Safety to HRD DMT
	Reason: Expenditure more than £100,000	Contract for undertaking a four year programme of auditing for compliance of the Departments arrangements for Gas Safety, Fire Safety, Asbestos Management and Legionella Management	Ward(s): All Wards	Consultees: n/a	ian.Watts@lbhf.gov.uk	
Cabinet	7 Nov 2011	Funding Request for Tri-Borough Additional Costs	Leader of the Council	Method of consultation: Tri-Borough officers only	Martin Nottage, Helen Worwood	Bold Ideas for Challenging Times – Feb Cabinet paper June 2011
	Reason: Expenditure more than £100,000	This report requests funding for the H&F share of the necessary additional staff costs, identified to date, that	Ward(s): All Wards	Consultees: Tri-Borough PMO Tim Stranack, Head of Transformation &	Tel: 020 8753 2368, Tel: 0208 753 2601 martin.nottage@lbhf.gov.uk, helen.worwood@lbhf.gov.uk	

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		are being incurred in order to secure the delivery of the Tri-Borough proposals and associated benefits which include £11 savings for H&F by 15/16.		Projects, WCC H&F Tri-Borough Portfolio Board		Tri-Borough Implementation Plans –
Cabinet	7 Nov 2011	<p>Outcome of Consultation on the Housing Estate Investment Plan</p> <p>This report notes the outcome of the consultation exercise on the Housing Estate Investment Plan.</p>	Cabinet Member for Housing	<p>Method of consultation: The Borough Forum June 2011 which included HAFFTRA HAFNEP Cabinet Member for Housing and officer from Regeneration Dept</p> <p>Article in the borough H&F magazine which went to all homes in the borough</p>	<p>Ian Ruegg, Angela O'Connor</p> <p>Tel: 020 8753 1722, Tel: 020 8753 1951 ian.ruegg@lbhf.gov.uk, angela.o'connor@lbhf.gov.uk</p>	Housing Estate Improvement Plan File - Ian Ruegg Ext 1722
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: All TRA's were sent a copy and meeting held to present to them		
Cabinet	7 Nov 2011	<p>Custody Pathfinder</p> <p>Two year project with Westminster, Kensington and Chelsea and Ealing to cut the costs of youth custody in advance of financial</p>	Cabinet Member for Children's Services	Method of consultation: Advance notification has been included in CDRP and Young People's Partnership Board Meetings from End of 2010	<p>Larry Wright</p> <p>Tel: 02087536200 larry.wright@lbhf.gov.uk.cjsm.net</p>	Cabinet Briefing for 19th September 2011

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected	Consultation Process and Consultees	Officer to Contact	Documents Relevant to Decision
	Reason: Affects more than 1 ward	responsibility being transferred to local authorities.	Ward(s): All Wards	Consultees: CDR, Young People's Partnership Board.		
December						
Cabinet	5 Dec 2011	The Archives Service Review	Cabinet Member for Residents Services	Method of consultation: Series of formal and informal meetings	Chris Bunting chris.bunting@lbhf.gov.uk	None.
	Reason: Affects more than 1 ward	This report will outline the current position and recommend options for the future delivery of the Council's archives service.	Ward(s): All Wards	Consultees: Local Stakeholders		
Cabinet	5 Dec 2011	Highways Planned Maintenance Programme 2012/13	Deputy Leader (+Environment and Asset Management)	Method of consultation: N/A	Mark Hodgson, Jonathan Addis Tel: 020 8753 3490, Tel: 020 8753 3073 mark.hodgson@lbhf.gov.uk, jonathan.addis@lbhf.gov.uk	Road Condition Surveys
	Reason: Expenditure more than £100,000	The purpose of the report is to seek approval for the projects listed within the Carriageway and Footway Planned Maintenance programme and to establish a degree of flexibility in the management of the budgets and programme during the year.	Ward(s): All Wards	Consultees: N/A		
Cabinet	5 Dec 2011	Shepherds Bush Common Improvement Project Approval to appoint works	Cabinet Member for Residents Services	Method of consultation: Stakeholder Advisory Group Meetings Public events	Marlene Pope Tel: 020 8753 2447 marlene.pope@lbhf.gov.uk	None

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	Reason: Expenditure more than £100,000	contractors to undertake restoration works on Shepherds Bush Common.	Ward(s): Shepherds Bush Green	Consultees: Local Amenity Groups Local residents Statutory bodies		
Cabinet	5 Dec 2011	Parking Projects Programme 2011/12 This report outlines the key parking priorities of the Council and presents a parking projects programme for 2011/12.	Deputy Leader (+Environment and Asset Management)	Method of consultation: Stakeholders consulted as appropriate	Naveed Ahmed Tel: 020 8753 1418 Naveed.Ahmed@lbhf.gov.uk	Previous associated reports.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Residents, businesses, Councillors, Emergency Services.		
Cabinet	5 Dec 2011	Travel Assistance Policies Travel Assistance Policy – Special education needs (SEN)	Cabinet Member for Children's Services	Method of consultation: All parents, pupils and staff at Special schools have been consulted about the SEN Travel Assistance Policy.	Pat Matheson, Terry Baker Tel: 020 8753 3789, Tel: 020 8753 2555 Pat.Matheson@lbhf.gov.uk, terry.baker@lbhf.gov.uk	Post 16 Transport Policy SEN Travel Assistance Policy
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: All staff and parent/carers and pupils attending special schools and units have been consulted.		

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Cabinet	5 Dec 2011	Serco Contract Review Following a review of the financial and service performance of the Serco Waste and Cleansing contract, a clearer performance regime is proposed that provides greater value for money, improves service quality and is based on the principles of risk and reward.	Cabinet Member for Residents Services	Method of consultation: Meetings via a project board	Sue Harris Tel: 020 8753 4295 Sue.Harris@lbhf.gov.uk	Serco contract documentation
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Serco contractors and in-house officers as appropriate		
Cabinet	5 Dec 2011	Corporate Network Strategy Significant parts of the existing corporate data network have been in service for over nine years and critical components have reached the end of their life. From June 2013, a number of products become unserviceable and will need to be replaced. Other elements of the corporate network need work to make them suitable for tri-borough working or to provide business continuity.	Leader of the Council	Method of consultation: Corporate Asset Delivery Team IT Strategy and Operation Group Tri-borough Working IT Strategy Board	Howell Huws Tel: 020 8753 5025 Howell.Huws@lbhf.gov.uk	IT strategy - getting the basics right IT infrastructure renewal
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: as above		
Cabinet	5 Dec 2011	Update on Libraries Strategy: Barons Court Community Library On 10th January 2011 Cabinet agreed to end the Council-run service at Barons Court	Cabinet Member for Residents Services	Method of consultation: As of January/March 2011 reports	Sue Harris, Jo Balsys Tel: 020 8753 4295, Tel: 020 8753 2491 Sue.Harris@lbhf.gov.uk, Josephine.Balsys@lbhf.gov.uk	Cabinet 10th January 2011 Cabinet 18th April 2011
	Reason: Significant in 1 ward		Ward(s): Avonmore and Brook Green	Consultees: As of January/March 2011 reports		

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		Library from 31st March 2011 and to transfer the library provision to a community-run service. Due to timing issues, on 18th April 2011 Cabinet agreed to additional one-off funding. This was to ensure a continuous provision of service from the site, pending implementation of the new arrangements which are currently being progressed.				
Cabinet	5 Dec 2011 Reason: Affects more than 1 ward	Housing Capital Programme 2012/13 The purpose of the report is to seek approval for the proposed 2012/13 housing capital programme	Cabinet Member for Housing Ward(s): All Wards	Method of consultation: The overall programme has been consulted with HRD service teams, ENVD (Building Property Services), HRD DMT, Cabinet Member for Housing. Residents affected by individual schemes will be consulted prior to start on site. Consultees: HRD Service teams; BPM; HRD DMT; Cabinet Member for Housing; HAFFTRA; Tenant and Resident Associations;	Mike Kay, Vince Conway Tel: 020 8753 4536, Tel: 020 8753 1915 Mike.Kay@lbhf.gov.uk, vince.conway@hfhomes.org.uk	Housing Capital Programme; Housing Investment Plan; HRD Finance and Delivery Plan

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Cabinet	5 Dec 2011	The General Fund Capital Programme, Housing Capital Programme and Revenue Monitoring 2011/12 Month 6 The report seeks approval to changes to Capital Programme and Revenue Budgets.	Leader of the Council	Method of consultation: PSB	Jane West, Gary Ironmonger Tel: 0208 753 1900, Tel: 020 8753 2109 jane.west@lbhf.gov.uk, Gary.Ironmonger@lbhf.gov.uk	Capital Monitoring Report Revenue Monitoring Report
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: All Departments		
Cabinet	5 Dec 2011	Contracts for the Management, Maintenance and Development of Satellite Tennis Centres Outsourcing management and maintenance of tennis facilities at Hurlingham Park, Ravenscourt Park, and Eel Brook Common	Cabinet Member for Residents Services	Method of consultation: Public notices in parks, consultation with Friends of parks groups and local residents Council Website notice Meetings with tennis coaches and residents	Paul Bassi Tel: 020 8753 2599 Paul.Bassi@lbhf.gov.uk	Lawn tennis association assessment of borough facilities
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: Tennis Coaches, Lawn tennis association, Friends of parks groups Tennis/users groups		
Cabinet	5 Dec 2011	Leasing of Glasshouses and Garden in Ravenscourt Park to Hammersmith Community Garden Association (HCGA) Proposed leasing of	Cabinet Member for Residents Services	Method of consultation: Meetings and Notice on parks noticeboard, Local residents and users groups consultation through website	Paul Bassi Tel: 020 8753 2599 Paul.Bassi@lbhf.gov.uk	cabinet briefing report

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	Reason: Significant in 1 ward	glasshouses and curtilage area to HGCA for 7 years as an environmental centre for outdoor learning and volunteering.	Ward(s): Ravenscourt Park	Consultees: Friends of Ravenscourt Park, Friends of Quadron - Grounds maintenance contractors. local Amenity groups		
Cabinet	5 Dec 2011	Measured Term Contract for Day-to-Day Breakdown Repair and Maintenance to Lift Plant and Associated Equipment to Housing Properties Tender Acceptance Report to appoint contractor to carry out day to day breakdown repair and maintenance to lift plant and associated equipment in Housing Properties.	Cabinet Member for Housing	Method of consultation: Consultation Meetings	Martin Matthew, Velma Chapman Tel: 020 8753 4807 Martin.Matthew@lbhf.gov.uk, velma.chapman@lbhf.gov.uk	None.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client Leaseholders		
Cabinet	5 Dec 2011	Measured Term Contract for Day-to-Day Breakdown Repair and Maintenance to Lift Plant and Associated Equipment to Non-Housing Buildings Tender Acceptance Report to appoint contractor to carry out Day-to-Day Breakdown Repair and Maintenance to Lift Plant and Association Equipment in Non-Housing Properties.	Deputy Leader (+Environment and Asset Management)	Method of consultation: Consultation Meetings	Martin Matthew, Velma Chapman Tel: 020 8753 4807 Martin.Matthew@lbhf.gov.uk, velma.chapman@lbhf.gov.uk	None.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client		

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Cabinet	5 Dec 2011	Measured Term Contract for Planned Preventative Mechanical Maintenance for Boroughwide Housing Properties 2011-2015 Tender Acceptance to appoint contractor to carry out servicing of mechanical plant, day-to-day repairs, inspection and planned maintenance repairs to Housing Properties.	Cabinet Member for Housing	Method of consultation: Consultation Meetings	Velma Chapman, Martin Matthew Tel: 020 8753 4807, velma.chapman@lbhf.gov.uk, Martin.Matthew@lbhf.gov.uk	None.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client Leaseholders		
Cabinet	5 Dec 2011	Measured Term Contract for Planned Preventative Maintenance to Mechanical Plant - Specialist Works 2011 - 2015 Tender Acceptance to appoint contractor to carry out servicing of mechanical plant, day-to-day repairs, inspection and planned maintenance repairs – Specialist Works.	Deputy Leader (+Environment and Asset Management)	Method of consultation: Consultation Meetings	Velma Chapman, Pat Nolan Tel: 020 8753 4807, Tel: 020 8753 4516 velma.chapman@lbhf.gov.uk,	None.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client		
Cabinet	5 Dec 2011	Measured Term Contract for Door Entry Systems – Boroughwide Housing Properties 2011 - 2015 Tender Acceptance to appoint contractor to carry out day to day reactive breakdown callout repairs together with a small element of routine	Cabinet Member for Housing	Method of consultation: Consultation Meetings	Velma Chapman, Martin Matthew Tel: 020 8753 4807, velma.chapman@lbhf.gov.uk, Martin.Matthew@lbhf.gov.uk	None.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client Leaseholders		

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		servicing to door entry systems and automatic doors and barriers to the Council's Housing Properties.				
Cabinet	5 Dec 2011	Treasury Management Mid Year Review This report covers Quarter 1 and 2 for 2011/12 and provides information on the Council's debt, borrowing and investment activity up to the 30 September 2011.	Councillor Stephen Greenhalgh	Method of consultation: Councillors	Pat Gough Tel: 0208 753 2542 pat.gough@lbhf.gov.uk	CIPFA Treasury Management Code of Practice. Loans and Investment Ledger.
Full Council	1 Feb 2012 Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Audit and Pensions Committee		
Cabinet	5 Dec 2011	Disposal of the Council's Property Interest in the Novotal, 1 Shortlands, London, W6, Basement Car Parking, and Metro Building, 1 Butterwick, London, W6 The report will set out the prices agreed for the disposal of the council's freehold and leasehold interests in the properties set out in the title of this report.	Deputy Leader (+Environment and Asset Management)	Method of consultation: Not Applicable	Miles Hooton Tel: 020 8753 2835 Miles.Hooton@lbhf.gov.uk	N/A
	Reason: Expenditure more than £100,000		Ward(s): Hammersmith Broadway	Consultees: Not Applicable		
Cabinet	5 Dec 2011	White City Collaborative Care Centre Approval of final business case and authorisation to reach financial close	Cabinet Member for Community Care	Method of consultation: Has been extensive, and will be detailed in the report.	Mark Jones Tel: 0208 753 5006 mark.jones@lbhf.gov.uk	Cabinet Member's Decision paper August 2010
	Reason: Expenditure more than		Ward(s): Wormholt and White City	Consultees: PCT, Public, GPs, NHS London, Department of		

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	£100,000			Health		
Cabinet	5 Dec 2011	S153 Equality Act 2010 Publication of Information and setting of Equality Objectives	Leader of the Council	Method of consultation: Officers' group in July 2011 EMT Oct 2011	Carly Fry - PEIA Tel: 020 8753 3430 peia@lbhf.gov.uk	TBA
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: Officers' working group, EMT		
Cabinet	5 Dec 2011	European Social Fund - Supporting Residents to Secure Employment Officers have successfully bidded for £1,000,000 GLA European Social Fund (ESF) finance to deliver services which help unemployed residents secure employment. ESF funding must be matched equally with an complementary £1,000,000 from LBHF. This report seeks approval for £1,000,000 Council expenditure over two years as match funding from 1st Oct 2012 – 31st March 2014. This sum sits in the corporate Third	Leader of the Council	Method of consultation: Discussions held and information disseminated to key internal and external partners and stakeholders listed below in order to secure support.	Kim Dero Tel: 020 8753 4229 kim.dero@lbhf.gov.uk	LBHF Community Strategy 2007 - 2014
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: London Council's, Greater London Enterprise London Boroughs LBHF - Legal LBHF - Finance LBHF - Community Liaison		

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		Sector Investment Fund and is already allocated for employability support services until 30th September 2012.				
Cabinet	5 Dec 2011	Borough Investment Plan Document setting out the Council's future affordable housing investment priorities to the Homes and Communities Agency and the Mayor of London	Cabinet Member for Housing	Method of consultation: None	Aaron Cahill Tel: 020 8753 1909 Aaron.Cahill@lbhf.gov.uk	Annexes will be provided with the Borough Investment Plan
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: Internal consultation		
9 January						
Cabinet	9 Jan 2012	Advertising and sponsorship opportunities To market test for external expertise, on payment by reward basis, to help realise advertising and sponsorship opportunities across H&F.	Cabinet Member for Residents Services	Method of consultation: EMT, Transformation Board	Simon Jones, Sharon Bayliss Tel: 020 8753 2086, Tel: 020 8753 1636 simon.jones@lbhf.gov.uk, sharon.bayliss@lbhf.gov.uk	Available from Simon Jones x 2086
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: As above		
Cabinet	9 Jan 2012	Workplace replacement Proposal to upgrade Microsoft Office to support collaborative tri borough working while also renewing the workplace IT device (PC) offer and the core desktop infrastructure to replace end-of-life hardware and software, increasing flexibility of deployment.	Leader of the Council	Method of consultation: IT Strategy and Operation Group Tri-borough IT Strategy Board	Howell Huws Tel: 020 8753 5025 Howell.Huws@lbhf.gov.uk	None.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: As above		

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Cabinet	9 Jan 2012	Cost reduction programme Procurement of a five year contract for support on a gain share basis through two initiatives; savings from the renewal and renegotiation of contracts; enhanced revenues collection through improved debt management.	Leader of the Council	Method of consultation: Market Management Transformation Board	Jackie Hudson, Howell Huws Tel: 020 8753 2946, Tel: 020 8753 5025 Jackie.Hudson@lbhf.gov.uk, Howell.Huws@lbhf.gov.uk	None.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Market Management Transformation Board DFCS		
Cabinet	9 Jan 2012	The General Fund Capital Programme, Housing Capital Programme and Revenue Monitoring 2011/12 Month 7 Report seeks approval to changes to the Capital Programme and Revenue Budgets.	Leader of the Council	Method of consultation: PSB	Jane West, Gary Ironmonger Tel: 0208 753 1900, Tel: 020 8753 2109 jane.west@lbhf.gov.uk, Gary.Ironmonger@lbhf.gov.uk	Capital Monitoring Report Revenue Monitoring Report
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: All Departments		
Cabinet	9 Jan 2012	SmartWorking Stage D: Paperlight Office Funding drawdown for corporate rollout of SmartWorking: update on SmartWorking, presents a business case and requests funds for the next stage (Stage D).	Leader of the Council	Method of consultation: All departments	Nigel Pallace nigel.pallace@lbhf.gov.uk	Business Case for SmartWorking at H&F Business case for SmartWorking Stage C Cabinet paper – Funding drawdown for Cabinet paper – Funding Request for
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: ADs and heads of service as relevant		

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected	Consultation Process and Consultees	Officer to Contact	Documents Relevant to Decision
						<p>the SmartWorking Programme. 14th July 2008</p> <p>of Riverview House</p> <p>removal expenses related to the decant</p> <p>the SmartWorking programme and</p>
30 January						
Cabinet	30 Jan 2012	<p>Award of Term Contract for Public Lighting and Ancillary Works 2012-2015</p> <p>Decision to award the new Public Lighting and Ancillary Works contract to the most economically advantageous tender.</p>	<p>Deputy Leader (+Environment and Asset Management)</p> <p>Ward(s): All Wards</p>	<p>Method of consultation: N/A</p> <p>Consultees: N/A</p>	<p>Mark Hodgson, Jonathan Addis</p> <p>Tel: 020 8753 3490, Tel: 020 8753 3073 mark.hodgson@lbhf.gov.uk, jonathan.addis@lbhf.gov.uk</p>	Tender Documents
Cabinet	30 Jan 2012	<p>Remodelling of Day Services</p> <p>Remodelling of day services, including proposals on relocation of some services and sharing building space with various care groups.</p>	Cabinet Member for Community Care	<p>Method of consultation: 12 week consultation from 3rd October to 23rd December with service users, carers and interest groups. Meetings in place for all those affected. Questionnaire to be delivered to all current users affected week beginning 3rd October.</p>	<p>Hannah Carmichael</p> <p>Tel: 020 8753 5384 hannah.carmichael@lbhf.gov.uk</p>	Cabinet Member Decision to Consult, September 2011.

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected	Consultation Process and Consultees	Officer to Contact	Documents Relevant to Decision
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: Service users and carers of Ellerslie Road day service, Options day service and Nubian Life day service. Interest groups representing the above services: Mind, HAFAD, Mencap and TAHA (Shanti day service). Consultative and Disability forums. HAFCAC		
March						
Cabinet	5 Mar 2012	West London Housing Related Support Joint Framework Agreement Approval of the new framework agreement for housing related support services across eight West London boroughs. LBHF is the	Cabinet Member for Community Care	Method of consultation: Communication has been carried out with provider organisations across West London. Consultation is being undertaken with service users from all eight boroughs.	Jenny Platt Tel: 020 8758 5034 jenny.platt@lbhf.gov.uk	PID Technical Report Tender Documentation

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected	Consultation Process and Consultees	Officer to Contact	Documents Relevant to Decision
	Reason: Affects more than 1 ward	lead procurement borough for the new framework.	Ward(s): All Wards	Consultees: Provider organisations Service users		
Cabinet	5 Mar 2012	Corporate Planned Maintenance Programme 2012-2013 Approval to commit to a programme of works	Deputy Leader (+Environment and Asset Management)	Method of consultation: Meetings & Correspondence	Pat Nolan, Mike Cosgrave, Sally Williams Tel: 020 8753 4516, Tel: 020 8753 4849, Tel: 020 8753 4865 mike.cosgrave@lbhf.gov.uk, sally.williams@lbhf.gov.uk	Correspondence and draft programme of works
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client Departments Assistant Director (BPM)		
Cabinet	5 Mar 2012	The General Fund Capital Programme, Housing Capital Programme and Revenue Monitoring 2011/12 month 8 The report seeks approval for changes to the Capital Programme and Revenue Budgets.	Leader of the Council	Method of consultation: PSB	Jane West, Gary Ironmonger Tel: 0208 753 1900, Tel: 020 8753 2109 jane.west@lbhf.gov.uk, Gary.Ironmonger@lbhf.gov.uk	Capital Monitoring Report revenue Monitoring Report
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: All Departments		
Cabinet	5 Mar 2012	Market Management Sponsorship Contract for Advertising and Sponsorship Services	Cabinet Member for Residents Services	Method of consultation: TAP	Sharon Bayliss Tel: 020 8753 1636 sharon.bayliss@lbhf.gov.uk	TAP paperwork and see cabinet members decision
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: TAP		

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected	Consultation Process and Consultees	Officer to Contact	Documents Relevant to Decision
April						
Cabinet	16 Apr 2012	The General Fund Capital Programme, Housing Capital Programme and Revenue Monitoring 2011/12 month 9 The report seeks approval to changes to the Capital Programme and Revenue budgets.	Leader of the Council	Method of consultation: PSB	Jane West, Gary Ironmonger Tel: 0208 753 1900, Tel: 020 8753 2109 jane.west@lbhf.gov.uk, Gary.Ironmonger@lbhf.gov.uk	Capital Monitoring Report Revenue Monitoring Report
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: All Departments		
Cabinet	16 Apr 2012	The General Fund Capital Programme, Housing Capital Programme and Revenue Monitoring 2011/12 month 10 The report seeks approval to changes to the Capital Programme and Revenue Budgets.	Leader of the Council	Method of consultation: PSB	Jane West, Gary Ironmonger Tel: 0208 753 1900, Tel: 020 8753 2109 jane.west@lbhf.gov.uk, Gary.Ironmonger@lbhf.gov.uk	Capital Monitoring report Revenue Monitoring report
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: All Departments		